

# Brownstown Central High School

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Brownstown, Indiana 47220

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## Senior Portrait Specifications for the Yearbook

All seniors will have pictures taken at Brownstown Central High School by the school photography company. This will be the picture used in the yearbook if another senior picture is not submitted by the deadline.

If you have pictures professionally taken, you may submit a picture to the yearbook staff on or before **February 1**. If the yearbook staff has not received your professional portrait by February 1<sup>st</sup>, the senior picture that was taken on August or September (picture retakes) will be the one used for the yearbook and for newspaper publications (commencement picture for graduation in newspaper).

Please talk with your photographer BEFORE the day of your photography session to make sure they are aware of the BCHS senior portrait specifications. It is ultimately your responsibility to make sure you follow the guidelines. The yearbook adviser may refuse any picture deemed not suitable for the yearbook publication. The student or photography studio will be notified should this occur. Submitted photos should meet the following requirements:

1. Attire must follow the BCHS DRESS CODE POLICY (see student handbook for details). Outfits showing cleavage/shoulders etc will not be permitted for the yearbook photo.
2. Head and shoulder shots only, please. This means we need a PORTRAIT shot. Photos taken from a distance are not acceptable.
3. No props.
4. Neutral solid colors are preferred and reliably produce the best portrait.
5. Photos should be portrait orientation, not landscape.
6. Photos must be in color. No black and white or sepia, please.
7. Please submit photos via email to: [rgreene@btownccs.k12.in.us](mailto:rgreene@btownccs.k12.in.us)
8. High definition shots.

Acceptable



Head and shoulders.  
Good color  
Appropriately dressed

NOT Acceptable



Bare shoulders  
Props  
Bad lighting  
NOT head and shoulders